

The Mount Vernon City Council met March 7, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose.

Call to Order At 6:30 p.m. Mayor Jamie A. Hampton called the meeting to order.

Agenda Additions/Agenda Approval: Motion by Christensen, seconded by Rose to approve the agenda. Carried all.

Communications

CDG Annual Report – Copies of the report are at City Hall and The Visitors Center.

IaDOT Notification – PCC Patching – US 30. The work consists of replacing broken sections of pavement on US 30 from Morgan Creek easterly to the Cedar County Line. There will not be any charges to the City of Mount Vernon.

Consent Agenda

Approval of City Council Minutes – February 17, 2016 Regular Council Meeting

Approval of Liquor License – Kernoustie Golf Club.

Motion to approve the Consent Agenda made by Wieseler, seconded by Tuerler. Carried all.

Public Hearing

Public Hearing to Approve City of Mt. Vernon Fiscal Year 2016-2017 Proposed Budget. Mayor Hampton declared the Public Hearing open. City Administrator Chris Nosbisch pointed out the lack of proposed debt in the budget but added that it doesn't mean that there won't be any projects this fiscal year, he is waiting until after the goal setting session. At that time capital projects will be discussed, what monies have been spent and how much is left. Most of the past projects have been financed with sales tax money and because it is a limited amount he wants to make sure that it's being spent in the best way possible. Nosbisch presented Council with a summary of the FY17 budget summary/comparison document he had put together which included a rollback history chart, a pie chart showing general fund expenditures and a comparison of city property tax and more. Continuing Nosbisch said there are about 281 cities in Iowa with a population of 1,000 or more, of which, 175 have a higher city levy rate than Mount Vernon does. Mount Vernon's levy rate will remain at \$12.99; the same rate it has been the past several years. Property taxes fluctuant from year to year but it's not because of the City's levy rate. There are multiple factors that influence property taxes such as the State's rollback and property value assessments. There were no comments from the public.

Close Public Hearing – Proceed to G-1: Mayor Hampton declared the Public Hearing closed.

Resolutions for Approval

Resolution #3-7-2016A: Approving the City of Mt. Vernon Fiscal Year 2016-2017 Budget.

Motion to approve Resolution #3-7-2016A made by Rose, seconded by Wieseler. Roll call vote. Carried all.

Motions for Approval

Consideration of Claims List – Motion to Approve: Motion to approve the Claims List made by Christensen, seconded by Tuerler. Carried all.

PAYROLL	CLAIMS	52,948.84
A-1 RENTAL WEST	AIR TILE CHISEL RENTAL	120.00
AFFORDABLE PLUMBING & HTG	LOCATE/SHUT OFF WATER	150.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,284.89
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	53.07
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	30.88
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	19.31
ARAMARK	RUGS-FD	57.79
AUTO WORX	2014 INT/BRAKE PAD & ROTOR-PD	434.70
BALICEK, RITA	CLEANING SERVICE-PD,P&A	75.00
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BAUMAN AND COMPANY	UNIFORMS-PW	184.00
BEE LINE PRODUCTS CORP	STOP/SLOW PADDLES-PW	190.00
BENHART, SHERRIE	CLEANING SERVICE-PD,P&A	75.00
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BOBCAT OF CEDAR RAPIDS	ANTIFREEZE,AIR FILTER-PW	152.19
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	3,895.00
BROWN PLUMBING COMPANY	BLDG MAINT-FD	167.99
BSN SPORTS COLLEGIATE PACIFIC	SUPPLIES-P&REC	211.79
BUSER, ROBERT M	STIPEND-EMA	1,500.00
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-PW	156.90
CAMPBELL SUPPLY CEDAR RAPIDS	EARMUFF,TILE CHISEL-RUT	38.24
CAMPBELL SUPPLY CEDAR RAPIDS	GRINDER REPAIR-RUT	27.48
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	20.92
CARGILL INCORPORATED	ROAD SALT-RUT	1,881.19
CARGILL INCORPORATED	ROAD SALT-RUT	1,875.28
CARQUEST OF LISBON	VEHICLE MAINT-PW	248.02
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	82.60
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	97.25
CENTURY LINK	PHONE CHGS-P&A	477.06
CENTURY LINK	PHONE CHGS-SEW	255.50
CENTURY LINK	PHONE CHGS-FD	103.31
CENTURY LINK	PHONE CHGS-PD	102.29
CENTURY LINK	PHONE CHGS-WAT	50.07
CENTURY LINK	PHONE CHGS-RUT	48.07
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	26.00
COMMUNITY DEVELOPMENT GROUP	EDUCATION-ECON DEV	450.00
COOPER, MARIANNE	DEPOSIT REFUND-WAT	32.54
DIESEL TURBO SERVICES INC	BATTERY-PW	117.95
DIESEL TURBO SERVICES INC	ROTATE CYLINDER/BUSHINGS-PW	112.50
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
FOSTERS HEATING & A/C	FURNACE MAINT-P&A	74.95
GALLS INC	UNIFORMS-PD	373.77
GALLS INC	UNIFORMS-PD	147.04
GALLS INC	UNIFORMS-PD	47.78
GALLS INC	UNIFORMS-PD	22.02
GARY'S FOODS	SUPPLIES-P&REC	81.24
GEMMILL, SUSANNAH BIONDO	REFUND-P&REC	18.00

GORDON LUMBER COMPANY	BLDG SUPPLIES-MVHPC,RUT	231.24
GUILLAUME, CHLOE	PRINCESS TEA TIME-P&REC	40.00
HOLUB, HEATH	DEPOSIT REFUND-WAT	10.00
IIMC	ANNUAL MEMBERSHIP-ALL DEPTS	95.00
INTERSTATE ALL BATTERY CENTER	BATTERIES-EMA	70.50
IOWA DEPARTMENT OF TRANSPORTATION	BOLTS-RUT	43.36
IOWA DEPT AGRICULTURE AND LAND	DOG KENNEL LICENSE/APP #4255	75.00
IOWA DEPT OF NATURAL RESOURCES	WWT2 OP CERT APPLICATION-SEW	60.00
IOWA FIRE CHIEFS ASSOCIATION	MEMBERSHIP-EMA	25.00
IOWA LAW ENFORCEMENT ACADEMY	TRANSFER OF MMPI-2-PD	15.00
IOWA POLICE CHIEFS ASSOCIATION	TRAINING-PD	125.00
IOWA SOLUTIONS INC	SETUP,MONITORS-ALL DEPTS	1,219.00
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	50.00
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	330.00
JANDA MOTOR SERVICES	BLOWER MOTOR REPAIR-SEW	1,980.00
JANDA MOTOR SERVICES	BLOWER MOTOR REPAIR-SEW	1,889.00
KIECKS	UNIFORMS-FD	14.97
KIRKWOOD COMMUNITY COLLEGE	EDUCATION-EMA	175.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	397.50
KONE INC	ELEVATOR MAINT CONTRACT-P&A	160.53
KONICA MINOLTA BUSINESS SOLUTIONS	COPIER,FAX,SCANNR-PD	2,393.95
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-ALL DEPTS	388.74
KROUL FARM GARDENS	6 NEW HANGING BASKETS-BEAUT	278.40
LANGES SINCLAIR SERVICE	FUEL-FD	12.56
LINN CO-OP OIL CO	FUEL-PW	115.00
LINN COUNTY PLANNING & DEVELOPMENT	BLDG PERMIT FEES/INSPECTIONS	534.00
LYNCH FORD	ANITFREEZE-PW	194.87
MENARDS	4" GRINDING WHEEL-RUT	59.98
MIDWEST SAFETY COUNSELOR	INSTRUMENT CALIBRATION-FD	30.00
MOORE INDUSTRIES INTERNATIONAL	MEDICAL SUPPLIES-FD	135.15
MOUNT VERNON ACE HARDWARE	SUPPLIES,TRAINING,EQUIP-ALL DEPTS	612.71
MOUNT VERNON ACE HARDWARE	BLDG MAINT-FD	145.64
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	75.38
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	772.17
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	255.00
MOUNT VERNON LISBON SUN	SUBSCRIPTION/2 YRS-P&REC,POOL	60.00
MUNICIPAL SUPPLY INC	METER READER GUN REPAIR-WAT,SEW	884.81
NEAL'S WATER CONDITIONING SERVICE	WATER,SALT-RUT	28.75
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	20.00
OVERHEAD DOOR CO	GARAGE DOOR MAINT-SEW	135.00
P&K MIDWEST INC	ANTIFREEZE,PAINT-PW	183.12
PHIL CHALMERS JUVENILE HOMICIDE TRAINING	TRAINING-PD	297.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	381.19
RACOM CORPORATION	VEHICLE MAINT-PD	37.50
ROTO-ROOTER	PAL RD-SEW	740.00
ROTO-ROOTER	CASEY'S/323 HW 30 SW-SEW	550.00
SCIESZINSKI, MALLORY	PRINCESS TEA TIME-P&REC	40.00
SHADY, KELSEY	PRINCESS TEA TIME-P&REC	40.00
SIDERS, MATT	MILEAGE-P&REC	64.80
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	FILE CABINET-MVHPC	260.99
STAPLES ADVANTAGE	CLIPBOARD-RUT	7.04
STAPLES ADVANTAGE	SUPPLIES-P&A	188.17
STAR EQUIPMENT LTD	TRASH PUMP MAINT-PW	161.64

TASC	ADMIN FEE-ALL DEPTS	244.00
TREASURER STATE OF IOWA	SALE TAX	3,499.00
US BANK	CREDIT CARD PURCHASES-ALL DEPT	4,532.92
US CELLULAR	CELL PHONE-ALL DEPTS	521.15
US CELLULAR	CELL PHONE-PD	116.17
US NAMEPLATE COMPANY	50 LICENSE PLATES-FD	103.50
USA BLUE BOOK	LAB TESTING EQUIP-WAT	846.30
VEENSTRA & KIMM INC	MUNICIPAL POOL IMPROVEMENTS	9,130.50
VEENSTRA & KIMM INC	2015 STR IMPROVEMENTS GENERAL	4,424.60
VEENSTRA & KIMM INC	SANITARY SEWER SYSTEM EVAL-PRELIM	3,741.32
VEENSTRA & KIMM INC	ST WAT SUSTAINABLE FEATURES CO	2,552.11
VEENSTRA & KIMM INC	2015 INTAKE REPLACEMENT	500.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	468.00
VEENSTRA & KIMM INC	2016 CIP COORDINATION	426.00
VEENSTRA & KIMM INC	PRAIRIE PARK WTP FILTER REPLACEMENT	123.00
VLASEK, AUBREE	PRINCESS TEA TIME-P&REC	40.00
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,408.62
WENDLING QUARRIES	STONE/SHOP PARKING LOT-RUT	370.31
WENDLING QUARRIES	ROAD STONE-RUT	116.97
YOCK, KELLY	REFUND-P&REC	18.00
	TOTAL	140,362.10

Discussion and Consideration of Engineering Services Agreement for Street Condition Evaluation – V&K Engineering – Council Action as Needed. Nosbisch said that this was discussed at the previous council meeting. The City relies heavily on sales tax and the fact that it has a 20 year sunset makes it relatively easy to estimate how much is going to be received. It's estimated that not quite 50% of that is already committed towards other projects. Before the remaining is spent or earmarked Nosbisch said he thought it was extremely important to have a fresh set of eyes look at and evaluate all the streets and give Council a five year plan that would show their suggested projects. Once all the funds are allocated, unless there is growth in the sales tax, the money is gone for 20 years. Nosbisch said \$19,500.00 was a reasonable rate for the evaluation service and recommended Council approve the service agreement. For consistency V & K Engineering would have one person do the evaluating for the entire town, a point that Nosbisch and Dave Schechinger had already discussed but is not in the agreement. Tuerler suggested adding it to the agreement and motioned to approve the Engineering Services Agreement with V&K Engineering for street condition evaluations, seconded by Christensen. Christensen asked if there would be concept drawings to which Schechinger said that is a minor component of what they will be doing. Christensen asked if one of the TIF districts had expired because the agreement talks about in and outside of the TIF district. Nosbisch explained that the community is inside TIF but it takes into account outside areas because the City is talking about annexation. Roudabush asked if water and sewer lines would also be part of evaluation. Schechinger said that they have already been looking through past information on sewer (video tapes, maps) and have an idea where the problem areas are. Alex Volkov, W/WW Superintendent, has been identifying water problem areas such as undersize mains and frequent line breaks. Carried all.

Discussion and Consideration of Seasonal Employee Pay Policy – Council Action as Needed. The proposed Seasonal Pay Policy was reviewed by the Personnel Committee and City Staff. This is an effort to ensure that all seasonal employees are treated in the same manner and maintain more lifeguards from season to season. Nosbisch gave a brief description of the policy stating that all will have a starting salary of \$8.50. For every year that they return to the City for

employment they will receive a \$0.25 per hour increase. This increase will be capped at \$11.50 with the exception of the pool manager. Pool cashiers and concession workers will start at minimum wage and will not be subject to the \$0.25 a year increase. At no time should the wages within this classification make more than \$8.00 per hour. Seasonal workers will be given a letter of employment at their hire date identifying them as seasonal workers and include a firm starting and ending date. Tuerler motioned to approve the Seasonal Employee Pay Policy, seconded by Wieseler. Carried all.

Multiple bid packages were created for the pool improvements in an effort to get as many local contractor bids as possible. The low bids total \$170,608.65 which includes a contingency of \$13,200.00. The pool improvements budget was about \$200,000.00 and of that about \$34K has already been spent on various items. Roudabush pointed out that the bid for the flooring was listed incorrectly and is actually \$8,278.40.

Discussion and Consideration of 2016 Swimming Pool Improvements – Recirculation Pump – Council Action as Needed. The only bid was submitted by Northway Well and Pump Company for \$10,145.15. Wieseler motioned to approve the Northway Well and Pump Company bid for \$10,145.15, seconded by Tuerler. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Pool Filters and Heaters – Council Action as Needed. The only bid was submitted by Dubuque Plumbing & Heating for \$103,900.00. Rose motioned to approve the Dubuque Plumbing & Heating bid for \$103,900.00, seconded by Tuerler. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Drywall and Finishing's – Council Action as Needed. Two bids were submitted: Ellison Enterprises submitted a bid for \$3,060.00. The low bid was submitted by Dan Gaines Construction for \$880.00. Christensen motioned to approve the Dan Gaines Construction bid for \$880.00, seconded by Tuerler. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Electric – Council Action as Needed. Two bids were submitted: Brady Lanham Electrician submitted a bid for \$4,875.00. The low bid was submitted by J.E.M. Electric for \$3,875.00. Wieseler motioned to approve the J.E.M. Electric bid for \$3,875.00, seconded by Tuerler. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Flooring – Council Action as Needed. Two bids were submitted; Designer Concrete submitted a \$9,160.00 bid and the low bid was submitted by Jeremy Erie for \$8,278.40. Rose motioned to approve the Jeremy Erie bid for \$8,278.40, seconded by Tuerler. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Security – Council Action as Needed. Two security bids were submitted. The All Secure bid was for \$950.00 for equipment plus \$25.00 per month to monitor the system. They also recommended the purchase of a motion detector for \$125.00. Ramsey Communications submitted a bid for \$2,300.00 for equipment plus \$15.00 per month for monitoring. Roudabush motioned to approve the All Secure bid for \$950.00 for equipment plus \$25.00 per month monitoring fee, seconded by Tuerler. No action was taken on the motion detector. Carried all.

Discussion and Consideration of 2016 Swimming Pool Improvements – Plumbing – Council Action as Needed. The only bid was submitted by Brown Plumbing Company for \$20,000.00.

Wieseler motioned to approve the Brown Plumbing Company bid for \$20,000.00, seconded by Tuerler. Carried all.

Discussion and Consideration of 28E Agreement Between the City of Mt. Vernon and Cedar Valley Humane Society for the Provision of Animal Care Services– Police Department – Council Action as Needed. A copy of the agreement can be viewed on the City's website. Nosbisch explained that the City of Mount Vernon has already approved and signed this agreement a few years ago but CVHS never acted on it. Because of the time that has passed staff felt it best that council review again. The City of Vinton is listed on page 2 and will need to be changed but CVHS will not be able to make that change until the end of the month. Chief Shannon said that 95% of the time we use our own kennel for the dogs that we impound and are able to find their owner within 24 hours. The other 5% may have to go to the CVHS but there is always the discussion that we don't have a contract with them; this will take care of that. Motion to approve the 28E Agreement with the Cedar Valley Humane Society made by Christensen, seconded by Rose. Carried all.

Reports to be Received/Filed

2015 Mt. Vernon Fire District Annual Report. A copy of the report can be viewed on the City's website.

Discussion Items (No Action)

Sustainability Committee – Bee City USA. Michelle Mouton asked Council to consider passing a resolution that would make Mount Vernon a Bee City, USA. Mouton explained that honey bees pollinate about one third of the foods that humans consume but bee colonies have dropped in number to about half of what they were in the 1940's. There are several reasons for honey bee deaths; habitat destruction, food shortages, pesticides in pollen, nectar or tree resin, parasite and the lack of genetic diversity. In order to be Bee City USA eligible Mount Vernon would need to pass a resolution applying for certification, designate a City department as the sponsor and an employee from that department as the liaison, host one educational event a year and submit an end of the year report. There is also a \$75.00 fee for signage. This process needs to be repeated yearly. Even if Council chooses not to apply for the certification there are other things that can be done to be more pollinator friendly such as providing pollinator food sources and water, use safe pesticides or none at all. There are several things the City can do now such as approving a plant list similar to its tree list, eliminate harmful pesticides and reduce mowing.

Community Center Committee. Ed Sauter updated Council on the Community Center. They have looked at fifteen different sites and have identified four as good potential sites based on the criteria that was established. Two of these sites are on school property, one is on Cornell property and the other is on City property. No commitments or decisions have been made regarding this. Several surveys have been taken by the community. The top five things wanted were gymnasium space, exercise/workout space, class/multipurpose rooms, walking track and a swimming pool. None of these five items have been reconciled with either funding sources or operational costs and will have to be determined in the near future. Funding sources could include LOST money, fund raising and grants. Operational costs will depend on what goes into the structure, what the City can afford and who are the stakeholders that will participate in funding and the operation of the facility. Several stakeholders have been identified but have not given the kind of commitment that is necessary to move the project forward. As the architects for the project Sauter said that they have come up with conceptual drawings that incorporate everything that the public wanted but it's a modular concept which means it was designed with everything but depending on what the City can afford any one of the elements can be deleted and

added back at a later time. Deb Herrmann said that it is the hope of the committee to meet with Council making sure that they understand what's available, what analysis has already been done and what details have been developed. The committee would like to take the feasibility report and interpret it/fit it to what they are talking about in the community. They would like to do a stakeholder analysis at the work session identifying who is willing to work this project with the City. Roudabush said that he talked to Michael from Main Street Iowa who recommended that, with the bypass being built, the community center be built as close to uptown as possible. Sauter said that he is not adverse to going back and looking at some of the building sites that they had looked at before; one of those sites was the old middle school, the 1st Street Community Center. Nosbisch said that he would like to meet with the committee, the mayor, Matt (Siders) and at least one council member. Christensen asked if the partnership with Cornell and the school would be jeopardized if the indoor pool was not part of the project. Herrmann said it is her understanding that it is the most interesting feature Cornell has in the project but doesn't know what their timeline looks like towards their level of interest in that.

Reports of Mayor/Council/Administrator

Council Reports – Christensen would like to see regular, detailed reporting on capital projects. Roudabush said he would like to see what dollar amounts have been committed from the different funds to pay long term debt.

City Administrator's Report – A copy of the report can be viewed on the City's website.

Closed Session - Pursuant to Chapter 21.5 (1)C, the City Council may enter into closed session, "to discuss strategy with Council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation."

Exit Closed Session – Council Action as Needed

Motion to go into closed session made by Roudabush, seconded by Tuerler. The time being 8:18 p.m. Carried all.

Motion to come out of closed session made by Rose, seconded by Christensen. The time being 8:37 p.m. Carried all.

Rose made a motion to approve the settlement agreement, seconded by Christensen. Ayes: Tuerler, Wieseler, Christensen, Rose. Nays: Roudabush.

As there was no further business to attend to the meeting adjourned the time being 8:38 p.m., March 7, 2016.

Respectfully submitted,
Sue Ripke
City Clerk